Q: Is this a six-month grant or can grantees continue to deliver work-readiness training at the conclusion of the internship period in order to reinforce strengths and address any areas for improvement demonstrated during the internships?
A: NO, it is a six-month budget. It starts 4/1/21 in order to hire staff, obtain student referrals, etc. and ends on 9/30.

Q: In the previous Summer Internship, if the student could not commit to the 6 weeks, whether due to vacation, sports, etc., they were not permitted to participate. Is that still the case?
A: If a student is unable to commit to the full six weeks they should be referred for fee-for-service.

Q: Can a graduating senior participate in this grant?
A: No

Q: Can students who were going to participate in last year's Summer internship, but were unable due to COVID-19, still participate?
A: Yes, as long as the student is not graduating.

Q: Can a student who participates in the internship receive other Pre-ETS fee-for-service services?
A: Yes

Q: Can a student(s) who only received a couple of hours of a Work Based Learning Experience (WBLE) still participate?
A: Yes, as long as the total number of hours for WBLE does not exceed one hundred hours.

Q Is it a mandated requirement to serve a minimum of 40 students?
A: NO but is encouraged and weighs in on the score of your application.

Q: Does my agency have to be an approved provider on the Eligible Training Provider List (ETPL) in order to be able to provide services under this grant?
A: YES, your agency must register as an ETPL provider in New Jersey and provide proof within your submission that you have applied. https://njtrainingsystems.dol.state.nj.us/

Statement: The 2021 Notice of Grant Opportunity (NGO) supports two full time Skills Trainers for a max $300,000 request; the previous NGO supported 1.5 full time Skill Trainers for max $150,000:
Q: Is there a minimum or maximum level of service expected by DVRS for the FY 2021 RFP?
A: The desire is for 40 or more students to complete 5 weeks of student internships of 15-20 hours a week paid by the agency at or above minimum wage
Q: Is there a minimum/maximum "caseload" (number of students) each Skill Trainer is expected by DVRS to support for the FY 2021 RFP?
A: The case load and staffing is up to the agency to decide and propose in the NGO

Q: The NGO states that administrative costs should not exceed fifteen percent of total budget. Is that fifteen percent of total requested from DVRS exclusively for administrative costs?
A: Being that administrative costs are not to exceed fifteen percent of the total budget it is a percentage of the total requested amount.

Q: Do Administrative costs have to be itemized or can they be expressed in the Miscellaneous row/category of the budget under Administration costs column?
A: They must be itemized including staff names, positions, wages, percentage billed to grant, fringe, etc.

Q: Is it correct that there is no match or cost-sharing requirement under this grant?
A: It is not a requirement but if you have a grant that covers some of the expenses it would be considered a Match/Cost sharing. (i.e., Free building space given by the county for Work Readiness Training such as a room in a Library)

Q: What is an example, of HIPAA-compliant platform that will be approved by DVRS?
A: Zoom, Facetime, Microsoft TEAMS, Google Meet, Go-to meeting, various secured training systems and medical recording….

Q: Can students conduct their internship virtually during week one of the internship?
A: Yes

Q: Are the students paid for week one while exploring?
A: No

Q: Clarify the statement in the "Purpose of Grant" – "Skills Trainers do not provide one to one supports while a student is engaged in Pre-ETS."
A: 1:1 support is designated for job coaching and the consumer must be eligible with a Traditional VR case opened.

Q: Do we have to budget for the NJTIP "Transit 101" training?
A: No, but it is highly recommended especially if public transportation is readily available within your agency's catchment area.

Q: Does it cost $2,400 per student to participate in the "Transit 101" training conducted by NJTIP?
A: No, it is a two-day group training at a total cost of $2,400.

Q: Do the monthly program reports need to include student monthly reports as well? If so, for the entire contract period or only during internship period?
A: Provide a monthly summary report at the end of Data Tracking Form to the Program Planning and Development Specialist (PPDS) in addition to student monthly report once student starts. These student monthly reports are to be submitted to both the PPDS and the local office.

Q: Are monetary incentives to students allowable costs?
A: Only during the 1st week. Internship wages are the incentive weeks two through five.

Q: What would fall under "grant specific provisions"? The page is blank.
A: That page is just a required signature page and only requires a signature at the bottom that informs the Division of Vocational Rehabilitation Services (DVRS) that vendor has read and understands Standard Assurances and General Provisions.

Q: Is there a reason the grantee cannot offer internships within their own company if the student has an interest within that area?
A: It has to be competitive integrated employment to count as a Work Experience. Additionally, if you have a social enterprise associated with your agency the student cannot be placed in that setting.

Q: Is there a certain number of hours a grantee needs to provide under Pre-ETS training?
A: It is not specified. However, it is recommended that your agency provide twenty hours during the first week of Job Readiness then supplement based on student's personal needs.

Q: What would happen to the equipment after the Pre-ETS services are complete?
A: Depends on situation. If student was hired and needed the equipment, they would retain it. If it was from a loan program, it would be returned, if the equipment was for the internship only it would be returned to DVRS. (ie., tablet, calculator, magnifier)